



K.L.E.Society's

Shri Kadasiddheshwar Arts College and H. S. Kotambri Science Institute

(Accredited at 'A' Grade with 3.18 CGPA by NAAC)

Vidyanagar, Hubballi-580 031 (Karnataka State)



ANNUAL QUALITY ASSURANCE REPORT

2017-18

Submitted to

**National Assessment and Accreditation Council
(NAAC)**

Bengaluru - 560072

The Annual Quality Assurance Report (AQAR) of the IQAC - 2017-18

Part – A

1. Details of the Institution

1.1 Name of the Institution

K.L.E.Society's Shri Kadasiddheshwar Arts College and
H. S. Kotambri Science Institute

1.2 Address Line 1

Vidyanagar, P. B. Road

Address Line 2

Hubballi-580031

City/Town

Hubballi

State

Karnataka

Pin Code

580031

Institution e-mail address

skahsk_hbl@yahoo.co.in

Contact Nos.

0836-2372097 (O)
0836-2377454(F)

Name of the Head of the Institution:

Dr.L. D. Horakeri

Tel. No. with STD Code:

0836-2372097

Mobile:

+91 9480323632

Name of the IQAC Co-ordinator:

Shri S. N. Emmi

Mobile:

+91 9916312171

IQAC e-mail address:

iqacskahsk@gmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879)

KACOGN 9509

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your Institution's Accreditation Certificate)

EC(SC)/18/A&A/17.3
dated 5-11-2016

1.5 Website address:

www.skahsk.com

Web-link of the AQAR:

Website of College / AQAR 2017-18.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	-	2004	September 2009
2	2 nd Cycle	A	3.17	2010	September 2015
3	3 rd Cycle	A	3.18	2016	4 th November 2021
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC:

19-08-2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC.

AQAR 2016-17 was submitted on 01.09.2017

1.9 Institutional Status

University ☐ State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☐ Law ☐ PEI (PhysEdu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Karnatak University, Dharwad

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	07
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	02
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01
2.9 Total No. of members	15
2.10 No. of IQAC meetings held	05

2.11 No. of meetings with various stakeholders:	No.	29	Faculty	11
	Non-Teaching Staff/ Students	12	Alumni	04
			Others	02

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No.	03	International	01	National	--	State	--	Institution Level	02
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(ii) Themes

- Hindi Literature
- Career Opportunities
- First Aid

2.14 Significant Activities and contributions made by IQAC

- Formulated plans for curricular, co-curricular & extracurricular activities
- Conducted orientation programmes to all the newly admitted UG & PG students
- Facilitated in organising the Seminars/Conferences
- Motivated the faculty to conduct need based Certificate Courses
- Organised community oriented activities and awareness programmes
- Encouraged the faculty and the students to participate and present papers in the conferences and seminars in and outside college
- Motivated the faculty to contribute research articles to the Journals
- Facilitated the faculty and the students in the use of modern teaching techniques
- Facilitated the students to present the class seminars
- Encouraged the faculty to organise educational visits

2.15 Plan of Action by IQAC/Outcome

The Year plan and plan of action were chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Sl.No	Plan of Action	Achievements
1	Preparation of Academic Calendar of Events comprising both curricular and extra-curricular activities.	Successful adherence to the events as per the institutional academic calendar.
2	Formation of Academic & Cultural Committees at the beginning of the academic year	Synchronized functioning of committees led to the participation & prizes at national/ state & university levels in extra-curricular activities.
3	Collection of feedback from various stakeholders.	Realistic feedback from stakeholders led to the implementation of schemes like “Earn while you Learn” & Empowerment through Alumni
4	Training/coaching students for academic excellence.	Training on Mushroom Culture and Terrace Gardening. 3 rd Rank to the University in BA& Gold Medal in Sociology and Hindi
5	Arrange awareness programmes on health, civic responsibilities and environmental protection and organize extension programmes.	Awareness on Cleanliness, Drug Abuse, Patriotism, Suicide Prevention, Ozone Layer Depletion, Observation of ‘Vehicle-free Campus Day on 20 th of Every month. Organized Blood Donation Camp. Many Extension activities, Voting Awareness, Health and Environment Protection Rally.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☒

Provide the details of the action taken

The completed AQAR presented before the faculty was approved by the Local Governing Body and IQAC.

Criterion I

Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	01	-	01	-
UG	02	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	04	-	-	-
Total	07	-	01	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options:

(There is flexibility in the curriculum designed by the three Add-on Short term courses introduced by the Institution during 2017-18).

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	-
Annual	-

1.3 Feedback from stakeholders* (On all aspects)

Alumni	<input checked="" type="checkbox"/>	Parents	<input checked="" type="checkbox"/>	Employers	<input checked="" type="checkbox"/>	Students	<input checked="" type="checkbox"/>
Mode of feedback	:	Online	<input type="checkbox"/>	Manual	<input checked="" type="checkbox"/>	Co-operating schools (for PEI)	<input type="checkbox"/>

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects?
Yes,

Details of the Revision/Change of Syllabi by the KUD during the year 2017-18

Sl.No	Subject	Class & Semester
1	Kannada (Basic)	B.A.I & II Sem.
		B.Sc.I& II Sem
2	Kannada (Optional)	B.A.I & II Sem.
3	English (Basic)	B.A.I & II Sem.
		B.Sc.I& II Sem
4	English (Optional)	B.A.I & II Sem.
5	Hindi (Basic)	B.A.I & II Sem.
		B.Sc.I& II Sem
6	Hindi (Optional)	B.A.I & II Sem.
7	Sociology	B.A.I & II Sem.

1.5 Any new Department/Centre introduced during the year. No
If yes, give details.

Criterion - II

Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	08	10	-	-

2.2 No. of permanent faculty with Ph.D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	16	-	-	-	-	-	-	-	16

2.4 No. of Guest and Visiting faculty and Temporary faculty

29
(Full-time)

04
(Part time)

01
(Temporary)

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	11	05	--
Presented papers	11	01	--
Resource Persons	04	-	--

2.6 Innovative processes adopted by the Institution in Teaching and Learning:

- Teachers and students have adopted innovative methods in teaching and learning process
- Use of smart boards, PPT presentation, interaction with experts, group discussion, use of internet, digital library, experiential learning.
- Virtual class
- Organizing seminars/conferences/programmes/workshops
- Need based short term certificate courses

2.7 Total No. of actual teaching days during this academic year

180 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop.

03

-

-

2.10 Average percentage of attendance of students

87%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass %
BA	89	26	40	07	01	83.14
B.Sc.	62	31	20	01	00	83.87
M.Sc.	29	17	12	--	--	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC of the institution plays a vital role in the development of the teaching learning process. It contributes, monitors and evaluates the Teaching & Learning processes as follows:

- By conducting meetings periodically. The outcomes of various proposals are recorded for improving the system of the quality of education. It also decides on the measures to be taken to improve and sustain the quality of higher education.
- Collects the feedback from the stakeholders on the faculty and necessary action will be taken, if need be, thereupon to check the progress.
- Periodical tests and interaction with the students will also help in evaluating the teaching and learning processes.
- Encourage and help the faculty to use the modern techniques of teaching using ICT.
- Dissemination of the calendar of events of the college to the faculty and the students to know the schedule of activities like I.A.Tests, certain programmes like orientation for the students, awareness programmes, celebrations etc.
- Adopting the mentoring system to monitor the students' progression.
- Continuation of different add on courses enables the students towards total progress.
- Reviewing the Reports submitted by each department. Each department submits its annual report on the activities comprising academic activities, research and extension activities, Method adopted in teaching/learning, publications, staff and student achievements, extra and co- curricular activities.
- The analysis of the results of each department after each Test and final semester examination.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	01
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other Institutions	02
Summer / Winter schools, Workshops, etc.	-
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	06	--	03
Technical Staff	-	-	-	-

Criterion – III

Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the Institution

Initiatives taken by the IQAC in sensitizing and promoting Research climate:

- Reformation of Research Committee
- A senior faculty member has been designated as the Academic Advisor, who encourages teachers to undertake research by disseminating necessary information related to Research/Training programmes and publications
- Motivation to take up Research Projects
- Teachers and students are encouraged for presentation of papers in the Seminars and Conferences
- Financial assistance for teachers to participate and present research papers

3.2 Details regarding Major Projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding Minor Projects (2017-18)

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on Research Publications

	International	National	Others
Peer Review Journals	05	18	--
Non-Peer Review Journals	13	11	06
e-Journals	--	--	--
Conference Proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration	Name of the Funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry Sponsored	-	-	-	-
Projects Sponsored by the University/College	-	-	-	-
Students Research Projects (other than compulsory by the University)	-	-	-	-
Any other (Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of Conferences organized by the Institution

Level	International	National	State	University	College
-	01	-	-	-	02
-	-	-	-	-	-

3.12 No. of faculty served as Experts, Chairpersons or Resource persons

- Experts - 02
- As Chairperson- 02
- As Resource Persons- 04

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-----
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year 2017-18

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

(Annual Special Camp -50 Volunteers) University level State level
National level International level

3.22 No. of students participated in NCC events:

(CAT Camp -62 Cadets) University level State level
 National level International level

3.23 No. of Awards won in NSS:

 University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional social responsibility:

Date	Event
21.06.2017	International Yoga Day
20.07.2017	Declaration of 'Vehicle-free Campus Day'
01.08.2017	Blood Donation Camp
01.08.2017 to 15.08.2017	SwachchataPakhwara
06.08.2017	Swachcha Bharat Abhiyan
09.08.2017	Anti-Drug Abuse Day
13.08.2017	Socio-Economic Survey of Nagaralli Village
12.08.2017	Librarians Day
09.09.2017	Study of Natural Vegetation at Jog Falls
10.09.2017	World Suicide Prevention Day
16.09.2017	World Ozone Day
20.09.2017	Free Blood Typing for all students
21.09.2017	Awareness on Ozone Layer Depletion at Gamanagatti Village
25.09.2017	Awareness on Ozone Layer Depletion at Unakal Village
01.10.2018 to 08.10.2018	World Wild Life Week
02.01.2018	Work-shop on First-aid

11.01.2018	Training on Mushroom Cultivation
12.01.2018 to 19.01.2018	National Youth Week & Legal Awareness Programme
17.01.2018	Training on Terrace Gardening
18.01.2018	Guest Lecture on World Wild Life
22.01.2018	Service at Orphanage, SevaBharati Trust, Matruchaya
10.02.2018	Study of Tabernacle at Basel Mission Church, Hubballi
10.03.2018	Open Day Ceremony with IISc, Bengaluru
13.03.2018	Awareness on Importance of Voting
14.03.2018	Awareness on Food Adultration for School students
16.03.2018	Visit to Betrapha (HIV) Centre

Criterion - IV

Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	06 acres, 14 guntas	-	KLE Society	6.14 acres
Class rooms	18	-	-	-
Laboratories	14	-	-	-
Auditorium	01	-	UGC & KLE Society	-
Seminar Halls	01	-	-	-
No. of important equipments purchased (> 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library.

Yes, both are computerized

4.3 Library Services:

	Existing		Newly added (2017-18)		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books	60,396	36,16,490/-	590	1,13,394/-	60,986	37,29,884/-
Reference Books	20,131	12,05,496/-	31	5,968/-	20,162	12,11,464/-
e-Books	97,000	Inflibnet	-	Inflibnet	-	5,750/-
e-Journals	72	39,600/-	-	Inflibnet	-	
Journals	72	39,600	-	-	-	39,600/-
Digital Database	-	-	-	-	-	-
CD & Video	100	6,200/-	-	-	-	6200/-
Library automotion	e.Lib	Software	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depts	Others
Existing	85	02	Office Library Departments	Comp. Lab – 1 & Library -1	Library – 1	Scanner -02	All	Smart Boards -4
Added	-	-	-	-	-	-	-	-
Total	85	02	18	02	01	02	16	04

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation(Networking, e-Governance etc.)

- Training for the use of internet to the needy faculty and students
- Internet facility to teachers, administrative staff and students
- Access to e-journals and books through online portals- N-LIST(INFLIBNET)
- Strengthening ICT and computational skills by applying languages and software
- Biometric attendance
- Anti-virus
- UPS

4.6 Amount spent on maintenance in lakhs:

i) ICT	1.97
ii) Campus Infrastructure and facilities	2.73
iii) Equipments	0.18
iv) Others	4.44
Total:	9.32

Criterion – V

Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The IQAC has been student-centric always. It conducts the orientation to make aware of the “way to behave” in the college, facilities available to the students. The necessary information like about the K. L. E. Society, about the college, Scholarship, Borrowing system of the books from library, activities being conducted, Key Heads of the Institution, about the authorities concerned was given. So that the students should not find any difficulty in the college.
- Other Necessary information is being displayed timely on the notice boards.
- Feedback of the students would enable to set the things right.
- Mentors are nominated to counsel and to check the progress of the students.
- Meeting of the students’ representatives.
- Student members of the IQAC are encouraged to come out with their views and suggestions for the enhancement of quality of the institution.
- IQAC provides information about various Student Support Services available at the institution.
- Sports and gym facility for students.
- Medical facility for students.
- Remedial classes to the slow learners.
- Environment consciousness through plantation.

5.2 Efforts made by the Institution for tracking the progression

- The admission Committee counsels the students at the time of admission to help them to select subjects and also about the prospective placement/career opportunities.
- The Departments regularly keep a track on attendance.
- The mentors regularly interact with the students and address the grievances, if any.
- The institution monitors and ensures the achievements of the learning outcome through analysis of the tests, examination results and the pass percentage recorded semester-wise.
- Various committees are formed to look into the Curricular, Co-curricular and extra- curricular activities.
- The Garden Committee looks into the eco-friendly activities along with the NCC, NSS & YRC Units.
- Achievements of the students in the co-curricular and extra -curricular activities are recorded and felicitated.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
686	57	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

No	%
310	41.72

Women

No	%
433	58.27

Last Year (2016-17)						This Year(2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
84	87	35	439	04	645	82	86	38	537	04	743

Demand ratio- 1:1

Dropout % - 7.72

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- The college has the Personality Development & Career Guidance cell and the placement cell that looks after the opportunities open for the students and the necessary training to be provided for the betterment of the students.
- The faculty members guide and prepare the students for PGCET and related entrance tests.

No. of students beneficiaries

49

5.5 No. of students qualified in these examinations

NET	-	SET/SLETGATE	-	CAT	-	-	
IAS/IPS etc.	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and Career Guidance

- The college Placement Officer looks after the opportunities open for the students and the necessary training to be provided for the betterment of the students.
- The faculty members guide and prepare the students for PGCET and related entrance tests.

No. of students benefitted

49

5.7 Details of campus placement

Number of Organizations Visited	On campus		Off Campus	
	Number of Students Participated	Number of Students Selected	Number of Students Participated	Number of Students Selected
07	39	04	01	01

5.8 Details of gender sensitization programmes

- The college conducts gender sensitization programmes under the Women Empowerment Cell, Ladies Association and Equal Opportunity Cell.
- The chairpersons of these units organise lectures, rallies to create awareness about gender equality, gender problems.
- Department of Political Science organized Competition on 'Legal rights of women' sponsored by national Commission for Women.
- The Sexual Harassment Cell and Anti-Ragging Committee are always active to identify such incidents if any.
- So far, no such incidents have been reported.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial Support from Institution	35	Rs.62,466/-
Financial Support from Government	457	Rs.13,85,979/-
Financial Support from Other Sources	29	Rs.19,726/-
Number of Students who received International/ National recognitions	-	-
Total	459	Rs.14,68,171/-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: - **NIL**

Criterion VI

Governance, Leadership and Management

6.1 State the Vision and Mission of the Institution

Vision:

Ensuring quality education to the students that enable them to achieve wisdom, scientific temper, excellence and to uphold universal moral values and to provide noble service to society.

Mission:

- Empowerment through education.
- Promoting spirit of inquiry and dissemination of knowledge and scientific culture.
- Inculcating positive attitude and fostering moral values.
- Protecting nature for future.
- Development of creativity among the stake holders.
- Establishment of cordial relationship with Government, industry and with society at large.

6.2 Does the Institution have a Management Information System?

Yes, admission of students, maintenance of student and staff profile, and evaluation processes are managed by the same.

6.3 Quality Improvement Strategies Adopted by the Institution for each of the following:

6.3.1 Curriculum Development:

As the curriculum is designed by the apex body i.e., University, the Institution has limited role in the preparation and development of curriculum. However, the curriculum for the short term certificate courses is developed by the respective departments of the Institution.

6.3.2 Teaching and Learning:

- The faculty attended and presented papers at State/National/International level Conference/Seminar related to teaching techniques and subject up gradation as mentioned below;
 - International Conference – 02
 - International Seminar – 08
 - National Seminar – 04
- Newly appointed teachers are given training on the use of smart boards.
- In order to improve the quality of teaching and learning process, the institution has purchased 590 text books and 31 reference books; and has also subscribed for e-journals through INFLIBNET.
- Various students – centric methods like field visits, film review, study tours, group discussion etc. have been adopted.
- Many students attended and presented papers at national and state/university level conferences, seminars and workshops conducted by other Institutions.

6.3.3 Examination and Evaluation:

- Apart from the two compulsory Internal Assessment tests in each semester as demanded by the affiliating University, various departments also conducted class tests /remedial coaching classes,
- Report writing of Field visits, study tours as well as book and film reviews (in few of the optional subjects) are also used as methods of evaluation.

6.3.4 Research and Development:

- Three of our faculty members have been awarded with Ph.D. degree.
- Two of our faculty members are pursuing Ph.D. Programme
- Fifty three teachers and many students have participated and presented their papers at National and International Conferences / Seminars/ workshops.
- Four faculty members have also acted as Resource Persons.
- Teachers have also published their research articles in reputed journals.

6.3.5 Library, ICT and Physical Infrastructure/Instrumentation:

- The Institution has added 590 text books and 31 reference books; and has also subscribed for e-journals through INFLIBNET during the current year.
- The Institution has also upgraded the ICT facilities.
- Altogether 85 Computers are available in Office, Library, Language Lab & Departments with Internet access & MIS etc.

6.3.6 Human Resource Management:

- Two faculty members have attended Degree College Teachers Training Programme at IISc.
- One Teacher has attended a Refresher Course at Tamil Nadu
- Newly appointed are trained on the use of smart board.
- Syllabus oriented workshops were attended by teachers.

6.3.7 Faculty and Staff Recruitment:

16 Qualified Teachers on contract basis have been appointed by Management on merit through tests and interviews.

6.3.8 Industry Interaction/Collaboration:

- The MOU has been established with KLE Blood Bank, Belagavi.
- Blood donation Camp is organized in College on 01st August every year.
- The Dept. of Zoology has MoU with Horticulture department for apiculture.

6.3.9 Admission of Student:

- Admission Committee
- The notification of admissions to BA , BSc and MSc is advertised in local news papers.
- Counselling is practised for students in the selection of streams, subject combinations depending on their interests and aspirations.
- College handbooks, brochures, pamphlets are provided for the students to make informed decisions.
- The rules of the government and Collegiate Education related to weightage in admission are followed.

6.4. Welfare Schemes:

Beneficiaries	Welfare Scheme
Teaching Staff	<ul style="list-style-type: none"> ▪ K.L.E's Vaidhyashree Health Insurance Scheme ▪ Leave facilities for Research & participation in Conferences / Seminars ▪ Financial Assistance for participation in Conferences / Seminars ▪ Residential Quarters ▪ Free internet access ▪ Financial credit facilities from the Institutional Co-operative Credit society ▪ ESI and PF provisions (for Society appointees)
Non-teaching Staff	<ul style="list-style-type: none"> ▪ K.L.E's Vaidhyashree Health Insurance Scheme ▪ Residential Quarters ▪ Free internet access ▪ Financial credit facilities from the Institutional Co-operative Credit society ▪ ESI and PF provisions
Students	<ul style="list-style-type: none"> ▪ K.L.E's Vaidhyashree Health Insurance Scheme ▪ Leave and Financial Assistance for participation in Conferences / Seminars / Workshops ▪ Hostel facilities ▪ Fee concession ▪ Provision for payment of fees in instalments ▪ Scholarships from the state and central governments. ▪ Alumni Association 'Earn while you learn' scheme ▪ Fee concession and admission preference for sports participants ▪ Free internet access

- Apart from the above mentioned schemes Student Welfare Cell, Grievance Redressal Cell, Counselling and Placement Cell and Red Cross Unit are active throughout the year.
- Gymkhana facilities, free internet access and other basic amenities like purified drinking water etc are provided.

6.5 Total corpus fund generated: -NIL-

6.6 Whether annual financial audit has been done? - Yes

6.7 Whether Academic Administrative Audit (AAA) has been done? Yes.

Type	Agency	Academic Audit	Administrative
External	KUD LIC	Yes	JDCE
Internal	AAA Committee	Yes	Board of Management K.L.E Society, Belagavi and Local Governing Body (Once in every three months)

6.8 Does the University/ Autonomous College declare results within 30 days?

UG Yes or No : Yes

PG Yes or No : Yes

6.9 What efforts are made by the University/ Autonomous College for Examination Reformation?

We strictly adhere to the examination schedule and schemes provided by the affiliated university.

However, we take the liberty related to the schedule and the type of question paper patterns of internal assessment tests.

6.10 What efforts are made by the University to promote autonomy in the affiliated Colleges? - NA

6.11 Activities and support from the Alumni Association:

- The Alumni Association of our college has given a total of Rs 53,500/- as financial assistance to the poor students.
- Two girl students are the beneficiaries of the “Earn while you learn” scheme of the Alumni Association during this year.

6.12 Activities and support from the Parent’s Teachers Association:

- Parents –Teacher’s Association meeting was held and the suggestions are collected through the feedbacks.
- Outcomes of the meeting have been implemented during the academic year.

6.13 Development Programmes for support staff:

- During the current year there has been a hike in the payment of all support and menial staff appointed by the KLE Society.
- They are also covered under the insurance scheme of the KLE Society.
- Two members from the supporting staff are the beneficiaries of the KLE’s Employees Co-operative credit society during current year.
- They are also the beneficiaries of ESI and PF scheme
- Fund was collected by the philanthropic members of teaching and non-teaching staff to assist the family of the menial staff after her husband’s death.
- Financial assistance was also given by the teaching and non-teaching staff to the NCC girl student who was seriously injured during Independence Day parade.

6.14 Initiatives taken by the Institution to make the campus eco-friendly

Our Institution has taken the following eco-friendly measures:

- Green audit was conducted to maintain eco-friendly campus.
- Planting of Saplings
- The maintenance of Vermin Compost, Bee- keeping units, Cultivation of rare medicinal plants and Rain water harvesting Unit are continued.
- Observation of Vehicle Free Campus Day on 20th of every month.

Criterion – VII

Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the Institution. Give details.

- Legal Awareness (POCSO Act)
- Dynamicity of woman in Today's world
- Socio-economic survey at Nagaralli
- Extension activities at Manjunathnagar, Gamanagatti and Unkal

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

As per the plan of action of the Institution at the beginning of academic year 2017-18 various activities have been organized successfully.

Date	Event
21.06.2017	International Yoga Day
20.07.2017	Declaration of 'Vehicle-free Campus Day'
01.08.2017	Blood Donation Camp
01.08.2017 to 15.08.2017	SwachchataPakhwara
06.08.2017	Swachcha Bharat Abhiyan
09.08.2017	Anti-Drug Abuse Day
13.08.2017	Socio-Economic Survey of Nagaralli Village
12.08.2017	Librarians Day
09.09.2017	Study of Natural Vegetation at Jog Falls
10.09.2017	World Suicide Prevention Day
16.09.2017	World Ozone Day
20.09.2017	Free Blood Typing for all students
21.09.2017	Awareness on Ozone Layer Depletion at Gamanagatti Village
25.09.2017	Awareness on Ozone Layer Depletion at Unakal Village
01.10.2018 to 08.10.2018	World Wild Life Week
02.01.2018	Work-shop on First-aid
11.01.2018	Training on Mushroom Cultivation
12.01.2018 to 19.01.2018	National Youth Week & Legal Awareness Programme
17.01.2018	Training on Terrace Gardening
18.01.2018	Guest Lecture on World Wild Life
22.01.2018	Service at Orphanage, SevaBharati Trust, Matruchaya
10.02.2018	Study of Tabernacle at Basel Mission Church, Hubballi
10.03.2018	Open Day Ceremony with IISc, Bengaluru
13.03.2018	Awareness on Importance of Voting
14.03.2018	Awareness on Food Adultration for School students
16.03.2018	Visit to Betrapha (HIV) Centre

7.3 Give two Best Practices of the Institution (*please see the format in the NAAC Self-study Manuals*)

Best Practices:

1. 'Vehicle-free Campus Day' on 20th of every month

Goal:

AIM and OBJECTIVE:

- 1 To encourage people, students to use public transport which leads to the growth of the individual, family and country economic and environmental conditions
- 2 To reduce global warming
- 3 To control air pollution
- 4 To conserve energy

Context:

Vehicle free day aims to remove the heat of the planet for just one day by encouraging people to be less reliant on their personal automobiles and try alternatives

Use of public transport and stop the use of private vehicles and cause less pollution and make earth clean, which makes the earth a better place to live.

If every person travels with their own vehicle, it will create traffic jam and road pack so it is good to use public transport which will make roads commotion free.

When numerous personal vehicles are not in use, naturally there will be less pollution of noise and sound and therefore makes feel the serenity of the nature.

Use of Public transport helps in saving the environment and helps us have stress free life.

Practice:

Students and staff based on the vicinity of their respective homes, walk, drive bicycles or use bus for transport

2. Student monitoring for plastic free campus & Prevention of avoidable power consumption

Goal:

Aim and objective:

To maintain discipline and tidiness in the campus, this will lead to better atmosphere as the universal quote says 'cleanliness is godliness'.

And will aid in maintaining eco-friendly campus

By better management of power consumption, will aid in giving much to the economy and environment.

Context:

Huge load of disposable plastic waste is being let out in the environment, Hubballi – Dharwad city produces about 100 ton of just the plastic waste every day, and especially educational institutions being one of the top plastic producers, if each of these institutions have strict disciplinary actions in maintaining tidy atmosphere by the students, they will develop it as their life skill.

And subsequent power management i.e., using the classroom lights and fans only when in need will aid in giving much to the environment and economy.

Implementation:

Appointing each student secretaries particular blocks as their area of monitoring and regular visits during and after the class hours to check for the litter and power usage and addressing fellow students and attenders to use dustbins for disposing litter and to cautiously use lights and fans, and to switch off the power before leaving the respective classrooms. Constant notice to other students about the objective and the need for their individual participation.

Evidence of success:

Disciplined way of life will always have a vital impact on one's personality, as observed several students excluding the student secretaries have been seen noticed using dustbins or their pockets or their bags and not their surroundings for disposing the plastic/paper waste.

The impact of cautious use of power has substantial effect on electricity bill.

Problems encountered and resources required:

The only problem was to impart the seriousness of our purpose to each of the students to gain that motivation and make such practices a routine habit.

7.4 Contribution to Environmental awareness / protection

- Vanamahotsava
- Celebration of Vehicle free campus Day on 20th of every month
- Swachhata Abhiyan
- Green Audit

7.5 Whether environmental audit was conducted?

Yes ☒ No ☐

KLE Society has formed a Green Audit Committee for environmental audit. The following are the members of the Committee:

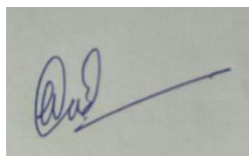
1. Dr.Bawachi, Dept. of Physics, R.L.Sc. Institute, Belagavi
2. Dr.JyothiKawalekar, Head of the Dept. of Botany, R.L.Sc. Institute, Belagavi
3. Prof.DheerendraVadiraj, Dept. of Botany, G I Bagewadi College, Nippani.

7.6 Any other relevant information the Institution wishes to add. (For example SWOT Analysis)

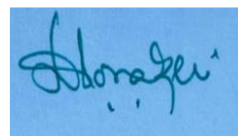
- Academic Excellence: Ranks and Gold medals
- University Blues:
- Celebrations:KarnatakRajyotsav
- Training Programmes: Mushroom culture training, Terrace gardening
- Awareness Camps: Legal Awareness,First Aid,Health Awareness,
- Extension Activities: Importance of voting, Blood group typing by Red cross volunteers, Students OF Botany and Zoology, Food Adulteration, Health and Environment protection rally, Health and Hygiene for school chidren at Nagarahalli (Importance of nail cutting)

8. Plans of the Institution for the next year (2018-19)

- Astate level work shop onNAAC and A New Approach to IQAC
- An International seminar in Hindi
- KRVP-Lecture method seminar in kannada, Science speech competition in kannada
- To construct a new administrative block under RUSA



(Prof.S.N.Emmi)
Coordinator, IQAC



(Dr.L.D.Horakeri)
Chairperson, IQAC



PRINCIPAL,
Shri Kadasiddheshwar Arts College &
H.S. Kotambri Science Institute, Hubballi-37

ANNEXURE 1

K.L.E. Society's
Shri Kadasiddheshwar Arts College & H.S.Kotambri Science Institute, Hubballi.

ACADEMIC CALENDAR OF EVENTS

2017-18

Month	Days							No. of working days	Events
	Mon	Tue	Wed	Thu	Fri	Sat	Sun		
June				1	2	3	4		
June	5	6	7	8	9	10	11		5- World Environmental Day, 21- International Yoga Day
June	12	13	14	15	16	17	18		26- International Day against Drug Abuse
June	19	20	21	22	23	24	25		27- Commencement of Academic Year for B.A and B.Sc
June	26	27	28	29	30			4	
July						1	2	1	17-Last Date for the Admission without fine for B.A & B.Sc I year
July	3	4	5	6	7	8	9	6	28- IQAC Meeting
July	10	11	12	13	14	15	16	6	29- Nomination of Chairman & Secretaries for various Associations
July	17	18	19	20	21	22	23	6	31- Orientation programme for B.A & B.Sc. I Year students
July	24	25	26	27	28	29	30	6	
July	31							1	
August		1	2	3	4	5	6	5	1- Blood Donation Day 1- Commencement of Academic Year for M.Sc
August	7	8	9	10	11	12	13	6	4- Inauguration of the Cultural and Gymkhana Activities
August	14	15	16	17	18	19	20	5	12- Librarians' Day, 15- Independence Day
August	21	22	23	24	25	26	27	6	16-21 - First IA Test
August	28	29	30	31				3	28- Display of First IA Test Marks 31- Alumni Executive Meeting
September					1	2	3	2	5- Teachers' Day, 10- World Suicide Prevention Day
September	4	5	6	7	8	9	10	6	11-15 - Second IA Test 14- Hindi Day
September	11	12	13	14	15	16	17	6	16- Ozone Day, 24- NSS Day
September	18	19	20	21	22	23	24	5	23- Display of Second IA Test Marks
September	25	26	27	28	29	30		4	27 & 28 - College Annual Sports Meet
October							1		1-8 Wild Life Week
October	2	3	4	5	6	7	8	4	2- Mahatma Gandhiji & LalBahadur Shastriji Jayanthi 5- Valmiki Jayanthi
October	9	10	11	12	13	14	15	6	6& 7 -Dept. of Hindi - International Seminar
October	16	17	18	19	20	21	22	4	10- World Mental Health Day
October	23	24	25	26	27	28	29		12- IQAC Meeting
October	30	31							20-Closure of Odd sem for B.A and B.Sc

Month	Week Days							No. of working days	Events
	Mon	Tue	Wed	Thu	Fri	Sat	Sun		
November			1	2	3	4	5		1- Karnataka Rajyotsava
November	6	7	8	9	10	11	12		6- Kanaka Das Jayanthi
November	13	14	15	16	17	18	19		13- KLE Founders' Day
November	20	21	22	23	24	25	26		30-Commencement of Even sem for B.A and B.Sc
November	27	28	29	30				1	30 - Closure of Odd Sem for M.Sc
December					1	2	3	1	1- World AIDS Day
December	4	5	6	7	8	9	10	6	
December	11	12	13	14	15	16	17	6	12- IQAC Meeting
December	18	19	20	21	22	23	24	6	
December	25	26	27	28	29	30	31	5	
Janaury	1	2	3	4	5	6	7	6	1 - Commencement of Even sem for M.Sc
Janaury	8	9	10	11	12	13	14	6	10-Lingaraj Jayanthi, 12- Youth Day
Janaury	15	16	17	18	19	20	21	6	16-Karki Samsmarane
Janaury	22	23	24	25	26	27	28	6	26-Republic Day Celebration
Janaury	29	30	31					3	27-31 - First IA Test
February				1	2	3	4	3	7- Display of First IA Test Marks
February	5	6	7	8	9	10	11	6	10- Alumni Executive Committee Meeting
February	12	13	14	15	16	17	18	6	19-23- Second IA Test
February	19	20	21	22	23	24	25	6	28- National Science Day
February	26	27	28					3	
March				1	2	3	4	3	2- Display of Second IA Test Marks
March	5	6	7	8	9	10	11	6	8- International Womens' Day
March	12	13	14	15	16	17	18	6	9- Annual Day Celebration, 15- IQAC Meeting
March	19	20	21	22	23	24	25	6	21- International Forest Day, 22- World Water Day
March	26	27	28	29	30	31		6	31- Closure of Even sem for B.A and B.Sc
April	30								30 - Closure of Even sem for M.Sc



College Events



Sundays



IQAC Meetings



IA Tests & Display of marks



Opening & Closure of Semesters